

**PORT OF SEATTLE**  
**MEMORANDUM**

**COMMISSION AGENDA**  
**STAFF BRIEFING**

<b>Item No.</b>	<u>7b</u>
<b>Date of Meeting</b>	<u>February 23, 2016</u>

**DATE:** February 16, 2016  
**TO:** Ted Fick, Chief Executive Officer  
**FROM:** Ralph Graves, Senior Director, Capital Development  
**SUBJECT:** 2015 Fourth Quarter Capital Improvement Projects Report

**SYNOPSIS**

This briefing will provide an update on the status of projects managed by the Aviation and Seaport Project Management and Information and Communications Technology departments that have variance related to budget, schedule, and/or scope. The report provides information on a total of 90 Capital Improvement projects of which 8 projects have a new reportable variance for the quarter and 7 projects are substantially complete.

**BACKGROUND**

The Commission has received the Capital Improvement Projects Report for the fourth quarter of 2015. This presentation provides an update on the status of all projects managed by Aviation Project Management, Seaport Project Management, and Information and Communications Technology that have a reportable condition relating to budget, schedule, or scope.

This report is intended to meet the reporting requirements of the Port of Seattle Master Delegation of Authority found in Commission Resolution No. 3605, as amended by Resolution No. 3628 and Resolution No. 3704, and the Commission motion of January 8, 2008, regarding "Report on Major Capital Projects."

**ATTACHMENTS TO THIS BRIEFING**

- Fourth Quarter 2015 Capital Improvement Projects Report
- PowerPoint Presentation

**PREVIOUS COMMISSION ACTIONS OR BRIEFINGS**

- June 9, 2015 – First Quarter 2015 Capital Improvement Projects Report
- September 22, 2015 – Second Quarter 2015 Capital Improvement Projects Report.
- December 8, 2015 – Third Quarter 2015 Capital Improvement Projects Report